



Expression of Interest

Job Opportunity - Community Liaison for a Women's Collective

CONTRACT - FULL TIME POSITION

Montreal, QC

February 1 to June 30, 2021

Awaiting confirmation of funding

Deadline for response: 5:00 p.m. EST January 22, 2021

If you enjoy exploring partnerships with other organizations and collaborating on holistic initiatives that create new socio-economic opportunities for under-represented women, this opportunity is for you. Our projects empower women as leaders, contributors, learners and business owners through micro enterprise, social enterprise and cooperative models.

Working as part of a women's inter-provincial team that currently works in English, this position will help WEC/CEF engage with bilingual and francophone stakeholders to carry out its national priorities. You will help champion an expansion of WEC/CEF in French-speaking Canada, focused on pursuing strategic alliances and activities that strengthen our value in the community, and increase socio-economic outcomes for women.

Your role will also include championing a strong WEC/CEF community presence, strategically using social media and other digital channels to engage with stakeholders.

As part of our team, you will undertake:

- **Outreach/Engagement:** Foster positive working relationships with partners, key influencers and other stakeholders aimed at strengthening and leveraging services and economic opportunities for women
- **Project Development:** Proactively identify opportunities that responsively fulfill WEC/CEF's mandate and work with co-managers to develop potential concept papers to secure needed resources
- **Research:** Stay abreast of changes in government funded policies and programs and emerging trends, and identify resources to help partners and women seize opportunities that strengthen capacity and success
- **Networking/Promotion:** Promote the organization as a robust and evolving hub for women and organizations championing diversity, inclusion and resources for women. These resources might include gender-informed research, feminist education, women-centred training, mentoring and more.

We are looking for:



- A fluently bilingual highly visible and accomplished change maker who is well connected to services in the community, and can make a significant contribution to strengthening our role impacting economic opportunities for women, especially in Quebec and with francophones outside Quebec
- A strong belief in and commitment to the principles and values of community and economic development, along with experience using approaches that empower women
- A self-directed leader who thinks innovatively and demonstrates excellent communication, teamwork, partnership and digital skills
- A university graduate with a minimum 10 year track record demonstrating support of women's rights and knowledge of feminist, 2SLGBTQ, anti racism and anti oppression (ARAO) issues and practices
- A professional with flexibility to work varying hours who can support teamwork across different time zones in Canada
- A strong bilingual professional (English and French) with excellent written/verbal skills. Other languages are a definite asset.

Contract Value

- \$ 4,000-\$ 6,000/month
- Work beyond this contract will depend on WEC/CEF's ability to secure funding

***Please email your Expression of Interest and resume to
janetk@womenseconomiccouncil.ca***